

## **REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**OCTOBER 19, 2009**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Robin Robbins, Trustees; Dean Scholes, Roger Baker, John Schuler, William Weaver

**EMPLOYEES PRESENT:** James Brownell @ 7:30pm, Kevin Demick, Tory Rounds and Karen Herdman

**VISITORS PRESENT:** Robert Jones and David Haggstrom

Mayor Robbins called the regular meeting to order at 7:00pm.

- Trustee Schuler motioned to waive the reading of the minutes from the September 21, 2009 and the special meeting from October 8, 2009 – second Trustee Baker – Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.
- Trustee Baker motioned to approve the minutes from the regular meeting held on September 21, 2009 as submitted – second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.
- Trustee Scholes motioned to approve the minutes from the special meeting held on October 8, 2009 as submitted – second Trustee Baker - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

### **EMPLOYEES REPORTS**

#### **Kevin Demick – Streets Department - submitted Budget Total Sheet**

- **Project Updates:** Town Hill complete – approved for \$46,125 – project cost \$45,751.14 – will file for reimbursement – project was joint project with town – town supplied all gravel, stone for chip sealing and equipment. Will finish up Dan Green's property this week if weather allows
- Picking up leaves, cutting trees and making gravel
- **Sidewalks** – will remove bad blocks that Mayor will mark over next month and fill in with material – no sidewalk replacement will be done this year due to weather
- **Driveway Approaches** – Mayor Robbins will provide list of driveway approaches that need to be patch before winter
- **Trees** – Mayor Robbins submitted list of property owners that requested their tree to be removed or trimmed – done 3 so far – would like street and electric department to schedule some tree work in near future

#### **James Brownell – Water/Electric Department**

- **Water Department** –
- Flushed Hydrants today
- Requested him and Larry Burrows attend a Water Class on developing gas wells and how they affect water – The class is in Cuba, NY on the 18<sup>th</sup> of November – will receive credit towards license
- Submitted Chatfield Engineers recommendation on hiring a Well Driller
- **Electric Department** – No hydro reduction for November 2009
- **Past Month's Work** – called Verizon twice to move their equipment to new poles – no answer when they will get to it – working on joint pole proposal for High Street, West Main Street and others in village; work with town on trees
- Checked on price of new Recloser and control panel – looking at around \$24,000 – could get a re-condition one – believe we are only insured up to \$21,000 – will check with insurance company
- Requests him and Heath Gordon attend the MEUA Engineering workshop in Syracuse on the 4<sup>th</sup> of November - The cost is \$75.00 each
- Will get together with Street Department to schedule some tree work.

#### **Police Department – Submitted August 2009 Report**

#### **Justice Report – Submitted September's 2009 monthly report (\$3,050)**

**Clerk Report – Submitted October 2009 Financial Report – October Shut-off Notice** – Request the Clerk-Treasurer attend the OSC Advanced Accounting School in Binghamton - 8<sup>th</sup>-10<sup>th</sup> of December

**FD Report – Submitted September Call Out List** – Mayor Robbins reports that due to the weather the contractor cannot seal the roof until spring – they will come in and caulk to get through winter – the contractor will honor same price in spring - also reports that there was not much difference in quality of material between the two (2) quotes – therefore the cost will be \$2,000.

**Code Enforcement Report – No building permits were issued in September/October 09 – The 2010 Annual Estimate for Code Enforcement is \$1,621.80**

**PUBLIC COMMENT –**

**TREE REPLACEMENT** - A tree replacement plan is being discussed for spring – before then will define sites where to plant. Mayor and Paul Robbins will start trimming smaller trees in the village – Paul Robbins will be doing this as a volunteer.

**OLD BUSINESS -**

**COUNTY** - The board discussed the letter and in-kind service to the county. The Mayor will contact the Superintendent of Public Works.

**NEW BUSINESS**

**MEUA TRAINING** – Trustee Schuler motioned to approve James Brownell and Heath Gordon to attend the MEUA Engineering Workshop in Syracuse on November 4, 2009 - for a cost of \$150.00 – second Trustee Scholes - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**WATER CLASS** – Trustee Baker motioned to approve James Brownell and Larry Burrows to attend the water class in Cuba on November 18, 2009 – second Trustee Schuler - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**TRUCK LEASE – 2009-2010** – Trustee Schuler motioned to authorize the Mayor to sign the 2009-2010 Truck Lease between Elwyn Gordon and the Village – second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**OSC ADVANCED ACCOUNTING SCHOOL** – Trustee Scholes motioned to approve Karen Herdman to attend the OSC Advanced Accounting School in Binghamton for December 8-10, 2009 for a cost of \$85 and travel expenses – second Trustee Schuler - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**RESOLUTION – INVESTMENT** – Offered by Trustee Baker and seconded by Trustee Schuler – The investment policy was adopted on October 19, 2009, by majority vote of the Board of Trustees of the Village of Angelica – (file)

Roll Call Vote:

Mayor Robin K. Robbins – Aye

Trustee Dean Scholes – Aye

Trustee Roger Baker – Aye

Trustee John Schuler – Aye

Trustee William Weaver – Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – PROCUREMENT POLICIES AND PROCEDURES** – Offered by Trustee Scholes and seconded by Trustee Schuler – The investment policy was adopted on October 19, 2009, by majority vote of the Board of Trustees of the Village of Angelica –(file)

Roll Call Vote:

Mayor Robin K. Robbins – Aye

Trustee Dean Scholes – Aye

Trustee Roger Baker – Aye

Trustee John Schuler – Aye

Trustee William Weaver – Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – BID OUT WATER SYSTEM IMPROVEMENTS** – Offered by Trustee Weaver and seconded by Trustee Schuler – Authorizing Chatfield Engineers to get bids for the Village of Angelica Water System Improvements, contingent upon receipt of permits and approvals.

Roll Call Vote:

Mayor Robin K. Robbins – Aye

Trustee Dean Scholes – Aye

Trustee Roger Baker – Aye

Trustee John Schuler – Aye  
Trustee William Weaver – Aye

The Mayor therefore declared the resolution duly adopted.

**WELL DRILLERS** – The village received three (3) quotes to perform test borings compared on an assumed test boring depth of 100 feet, the estimated costs are:

Root Water Well Specialists	\$3,490.00
Dansville Water Wells, Inc.	\$6,000.00
Barney Moravec, Inc.	\$6,615.00

Based upon Chatfield Engineers review of the proposals and of their qualifications, they recommend the village to retain Root Water Well Specialists to complete the test boring work.

**RESOLUTION – HIRE WELL DRILLER** – Offered by Trustee Baker and seconded on Trustee Schuler – The retain Root Water Well Specialists to complete the test boring work for \$3,490.00.

Roll Call Vote:

Mayor Robin K. Robbins – Aye  
Trustee Dean Scholes – Aye  
Trustee Roger Baker – Aye  
Trustee John Schuler – Aye  
Trustee William Weaver – Aye

The Mayor therefore declared the resolution duly adopted.

**PSC REPORT** – The clerk reported that she received a proposal from Freed, Maxick & Battaglia on preparation of the Annual PSC report for the fiscal year ended May 31, 2009 - \$2,300.00. In the years past the village has hired Bollam, Sheedy, Torani & Co. – last year costs were \$2,450.00.

Trustee Baker motioned to hire Freed, Maxick & Battaglia to prepare the Annual PSC report for the fiscal year ended May 31, 2009 for \$2,300.00 – second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**AMENDMENT NUMBER THREE TO ELECTRIC FACILITIES AGREEMENT** – Trustee Baker motioned to accept the concept of the Amendment Number Three to Electric Facilities Agreement – second Trustee Scholes -Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

The amendment will be submitted to the Office of the State Comptroller – after their reviewed and schedule A can be completed will review again for final approval.

**STOLEN/DAMAGED PROPERTY ON MAIN STREET** - A resident of Main Street has inquiring about the village offering an reward for any information given about who is steeling/damaging personal property on Main Street – The village cannot offer an reward for stolen/damage that occurs on personal property.

**TRAINING – DEPUTY CLERK-TREASURER** – The board extended the dead-line to the December 1<sup>st</sup> billing cycle for the Deputy Clerk-Treasurer to be able to handle the billing system by herself.

**SENIOR PROGRAM – HOST AGREEMENT** – The Mayor reported that she and the Street Supervisor interviewed Larry Woodworth for the Senior Program through the Training Center in Belmont – he will start on October 20, 2009.

**PATROL OF EXPRESSWAY** – Trustee Weaver motioned that the Angelica Police Department not Patrol on I-86 effective immediately - second Trustee Baker - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**RESCIND LOCAL LAW NO. 1-2003 – DELEGATING TO THE OFFICER IN CHARGE OF THE VILLAGE OF ANGELICA POLICE DEPARTMENT THE MAYOR'S POWER TO REQUEST AID AND TO REQUEST AND GRANT POLICE ASSISTANCE** –

Trustee Baker motioned to have Attorney David Pullen prepare the paperwork to rescind Local Law No. 1 of 2003 – second Trustee Weaver- Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

**EXECUTIVE SESSION** – Trustee Baker motioned to enter executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular person (s) at 8:35pm – second Trustee Scholes - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Trustee Baker motioned to exit executive session at 9:36pm – second Trustee Scholes - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

### **CORRESPONDENCES**

- NYClass – Election Nominee

### **CLAIMS**

Trustee Baker motioned to approve the **general fund** claims in the amount of **\$69,307.12** – second Trustee Schuler - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye– carried.

Trustee Baker motioned to approve the **electric fund** claims in the amount of **\$19,966.97** – second Trustee Schuler - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Trustee Scholes motioned to approve the **water fund** claims in the amount of **\$7,124.85**- second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Trustee Scholes motioned to approve the **joint activity** claims in the amount of **\$83.23** – second Trustee Baker - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye– carried.

Trustee Baker motioned to approve the **electric project** claims in the amount of **\$193.40** – second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Trustee Baker motioned to approve the **water project** claims in the amount of **\$291.20** – second Trustee Scholes - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Trustee Schuler motioned to approve the **trust and agency** claims in the amount of **\$260.00** – second Trustee Weaver - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

With no further business to discuss Trustee Baker motioned to adjourn at 9:50pm – second Trustee Scholes - Robbins-Aye, Scholes-Aye, Baker-Aye, Schuler-Aye, Weaver-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer